

Adult Education Advisory Committee
March 10, 2004
Utah State Office of Education
Room 241
10:00 A.M. – 1:00 P.M.

Approved Minutes

PRESENT: Members: Kim Dohrer (Chair), Cindy Krueger, James Andersen, Edith Mitko, Paula Oakey, Suzette Martellaro, Steve Norton, Doug Ludvigson, Don Carpenter, Dave Steele, Shauna South, David Frost (visitor) and Gail Burningham (secretary)

EXCUSED: Don Uchida, Jeff Galli, David Peterson and Art Waller.

Welcome and Introductions

The Adult Education Advisory meeting was held March 10, 2004 at the Utah State Office of Education in Room 241. Jim Andersen welcomed everyone. Each member introduced him/herself and stated the group they represented.

Approval of the Minutes

The minutes from the February 11, 2004 meeting were reviewed. Kim Dohrer made the motion to approve the minutes (with some typing error corrections) and Steve Norton seconded the motion. The minutes were approved with corrections.

Election of New Chair Elect

Kim Dohrer nominated Paula Oakey as the Chair Elect of the Advisory Committee. Steve Norton seconded the motion and the motion passed unanimously.

Legislative and Federal Update

Dave Steele distributed a handout with pertinent legislative information from the 2004 session impacting adult education. Senate Bill 3, lines 202 through 208, makes mandatory charging fees for adult education services. The advisory committee and adult education directors and coordinators will be involved in developing a fee schedule. Line 496 indicates that 1.6 million dollars was restored to the adult education budget (one time appropriation). Lines 444 through 446 states that the State Board of Education can add an additional one million dollars to the adult education budget. Dave Steele asked adult education directors not to plan on receiving this million dollars until a decision is made by the state office of education. He realizes that this creates a problem for those programs that need to get their budgets into their school boards for approval for next year. The Bill also specifies that the money is to be spent on Utah residents. Don Carpenter updated the committee on legislative action regarding remedial education courses in higher education settings. In the future character education and civics education will be emphasized in the K-12 program. Utah State Office of Education's web page has information on our states civics program.

Those involved in the "Day on the Hill" activities reported that the event had a positive impact on the restoration of the funding for adult education. Adult education students were well represented at the capital. Speaking with the students face to face was beneficial in helping legislators understand the need for and the benefits derived from adult education. The students

were excited with the opportunity to speak with legislators. Several students received thank you notes from legislators for helping them become more aware of the needs and benefits of adult education.

Adult Education Advisory Committee Positions

The following positions are still available for membership on the committee

Representing	Vacancies	<u>Anticipated Term</u>
At Large Member	1	1 year
Business/Industry	2	1 / 2 years
Community/Faith-Based Organizations	1	1 year
Ethnic/Racial Minorities	1	2 years
Refugees/Immigrants	1	2 years
Utah Family Resource Centers (PTA)	1	1 year

A letter could be sent to the Utah Family Resource Center (PTA) requesting someone to serve in this position.

Review Sub-Committee Goals

Many of the goals of the sub-committees focused on restoring the adult education funding. Forming new sub-committees with new goals may be a consideration. Suggested names and goals for the sub-committees are: (1) Out of school youth (2) Legislation (3) Fee structure and (4) Common database.

Workforce Services Survey Update

Suzette Martellaro thanked those who helped distribute the Department of Workforce Services survey. As soon as Workforce Services interprets the data they will present it to the Advisory Committee.

Initiative on Literacy Campaign Update

Edie Mitko reported that Governor Walker's literacy campaign focuses on children birth through grade three. Fifty-two billboards will be put up though out the state in an effort to encourage reading 20 minutes a day with children. There will also be Spanish speaking TV spots emphasizing literacy. Book bags are to be distributed to low-income mothers of newborn children. There will be a book drive to obtain books for this project. Edie has a "recommended" book list if new books are being purchased for the book drive. These bags and book lists will be distributed through Head Start, food banks, Indian programs, and other agencies. It is hoped that mothers will start reading to their newborns.

Other Business

Dave Steele's handout regarding "An Exploratory Case Study of a 16-20 year Old Students in Adult Education Programs" was distributed and discussed. Some other states have 16 and 17 year olds in adult education programs however their compulsory education laws are different than Utah's. In our state we can put high school students in adult education programs only if

they are funded by the local school district and formally withdrawn from school. The funding should come from the students weighted per pupil unit.

Dave Steele explained the handout of San Juan's organizational chart for family and adult education services. Various groups are collaborating to solve some of the special circumstances created by San Juan's demographics and geographic uniqueness.

Suzette Martellaro informed the committee about efforts to help families with children at risk. The former FACT council (Collaborate Coordinated Services) is drafting a memorandum of understanding between the Department of Child and Family Services (DCFS), the Department of Health, the Utah State Office of Education (USOE) and the Office of the Courts. They will take the memorandum to each of their legal departments. Each will outline how they will help provide coordinated services to the families. Inter-agency training for each of these agencies staff members will be included. .

Spanish GED. There was a question regarding reporting Spanish GED's on the federal report. On the federal level the GED cannot be counted, but on Utah's URAD report the GED can be counted.

Agenda Items for April Meeting

Agenda items for April are: (1) Highlights from the Adult Education directors meeting in Cedar City, (2) Sub-committee goals (Jim Andersen), (3) Committee membership follow-up (Jim Andersen), (4) Funding update (Dave Steele), and (5) Literacy follow up (Edie Mitko).

Adjourn

Jim Andersen called for a motion to adjourn the meeting. Steve Norton moved to adjourn the meeting and Kim Dohrer seconded the motion and the motion passed. The meeting adjourned at 12:10 p.m. Lunch was served at the closing of the meeting. The next meeting will be held April 14, 2004 from 10:00 a.m. until 1:00 p.m.